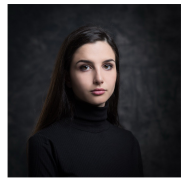


## TRAINEE TAX INSPECTOR

# Grace O'Sullivan



Dublin, Republic of Ireland // grace.osullivan@gmail.com // +44 7634 182 093 // linkedin.com/in/graceosullivan

Accounting and Finance graduate from Dublin City University with **2 years** of experience in tax compliance and financial administration. Completed a **6-month** internship at Deloitte Ireland in the tax advisory team and worked part-time in accounts receivable at a Dublin SME. Achieved a First Class Honours degree with a **76% average** and scored in the **top 5%** of the cohort in taxation modules. Currently pursuing AITI (Chartered Tax Adviser) qualification. Looking for a trainee tax inspector role with Revenue Commissioners or HMRC where I can apply my technical knowledge and attention to detail.

## EXPERIENCE

Jan 2025 – Jun 2025

**Tax Advisory Intern**, Deloitte Ireland, Dublin

6-month internship in the corporate tax advisory team, supporting senior consultants with compliance and advisory work.

- Prepared **over 25 corporate tax computations** for Irish and multinational clients with combined revenues exceeding **EUR 500 million**
- Reviewed **over 40 VAT returns** for accuracy and compliance with Revenue Commissioners requirements
- Researched and summarised **6 technical tax queries** relating to transfer pricing, R&D credits, and the Knowledge Development Box
- Assisted with the preparation of a client's Revenue audit defence file, involving documentation of **3 years of transactions**

Sep 2023 – Dec 2024

**Accounts Receivable Assistant (Part-Time)**, Glenveagh Properties, Dublin

Part-time accounts role while studying, working 16 hours per week.

- Processed an average of **80 invoices per week** and followed up on overdue payments totalling **over EUR 2.4 million** across the portfolio
- Reconciled **monthly bank statements** and prepared aged debtor reports for the finance manager

## EDUCATION

Sep 2021 – Jun 2025

**BBS (Hons) Accounting and Finance in Accounting and Finance**, Dublin City University, Dublin

Graduated with First Class Honours (**76% average**). Dissertation on *the impact of BEPS Pillar Two on effective tax rates of Irish-resident multinationals*, graded **78%**.

- Relevant modules: Irish Taxation, International Tax, Financial Accounting, Auditing, Corporate Finance, Management Accounting
- Awarded the **DCU School of Business Prize** for highest mark in Taxation (82%)

## SKILLS

Corporate Tax Computations • VAT Compliance • Tax Research (Irish and EU law) • Financial Statement Analysis • Excel (advanced: VLOOKUP, pivot tables) • Sage Accounting • Xero • Report Writing • Attention to Detail • Analytical Reasoning

## CERTIFICATIONS

Sep 2025 – Jun 2026

**AITI (Chartered Tax Adviser) - Part 1 (in progress)**, Irish Tax Institute

Mar 2025 – Apr 2025

**Advanced Excel for Finance (CPD)**, LinkedIn Learning

## LANGUAGES

English - Native • Irish - Intermediate

## PROJECTS

Sep 2024 – Apr 2025

**Dissertation: BEPS Pillar Two and Irish Multinational Tax Rates**

Analysed the expected impact of the OECD BEPS Pillar Two minimum tax rate on effective tax rates of large multinationals headquartered in Ireland.

- Examined public filings and CbCR data for **15 Irish-resident multinationals** across technology, pharmaceutical, and financial services sectors
- Estimated that **9 of the 15 companies** would face increased tax liabilities under Pillar Two, with an average effective tax rate increase of **2.3 percentage points**
- The dissertation was commended by the external examiner and nominated for the **DCU Business Research Award**

## EXTRA CURRICULAR ACTIVITY

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*Sep 2023 – Jun 2024*

### **Treasurer, DCU Accounting and Finance Society**

Managed the society's annual budget and organised events with professional firms.

- Managed a budget of **EUR 3,500** and organised **6 networking events** with firms including Deloitte, PwC, and KPMG
- Grew society membership from **85 to 140 students**

*Jan 2025 – Apr 2025*

### **Volunteer Tax Return Preparer, VITA Ireland Pilot**

Volunteered with a DCU pilot programme helping low-income individuals prepare their income tax returns.

- Assisted **12 individuals** with completing and filing their Form 12 returns, recovering an average of **EUR 420 in overpaid tax** per person