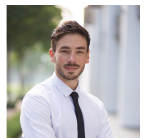


Aiden Farrell

Junior IT Project Manager

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IT Management for Business graduate from the University of Manchester with a placement year at **Capgemini** on a public sector digital transformation project. Earned **PRINCE2 Foundation** certification. Managed 4 university group projects with teams of up to 8 people, delivering all on time. Experienced in Agile and Waterfall methodologies, stakeholder reporting, and risk management.

Experience

Project Support Analyst (Placement Year), Capgemini, Manchester

Jul 2024 – Jun 2025

Placement year in the public sector delivery team, supporting a digital transformation programme for a government department.

- Tracked milestones and deliverables for a programme with a budget of **£2.4 million** and a team of **15 consultants**
- Wrote **12 weekly status reports** for the programme board, summarising progress, risks, and dependencies
- Maintained the risk register (**23 active risks**) and facilitated fortnightly risk review meetings with the delivery manager
- Presented project updates at **4 steering committee meetings** attended by senior civil servants and Capgemini leadership

Events Coordinator (Part-time), University of Manchester Students' Union, Manchester

Jan 2023 – Jun 2024

Part-time role planning and delivering student events.

- Coordinated **8 events** across the academic year with budgets ranging from £500 to £3,000
- Managed vendor relationships, venue bookings, and promotional timelines for events attended by up to **400 students**

Education

BSc (Hons) IT Management for Business in IT Management for Business, University of Manchester, Manchester

Sep 2021 – Jul 2025

Upper Second Class Honours (2:1, **65% average**). Final year project on *comparing Agile and PRINCE2 delivery outcomes in UK public sector IT projects* received **70%**.

- Relevant modules: Project Management, Business Analysis, IT Service Management (ITIL), Systems Development, Digital Strategy
- Completed placement year at Capgemini (see experience above)

Skills

PRINCE2 Methodology • Agile / Scrum (Sprint Planning, Retrospectives) • Microsoft Project & Planner • JIRA & Confluence • Risk & Issue Management • Stakeholder Reporting • Gantt Charts & Work Breakdown Structures • Budget Tracking • Microsoft Office 365 (Excel, PowerPoint, Teams) • Business Requirements Documentation • Change Management Basics • Presentation Skills

Certifications

PRINCE2 Foundation, PeopleCert / Axelos

Nov 2024 – Nov 2024

Professional Scrum Master I (PSM I), Scrum.org

Mar 2025 – Mar 2025

Languages

English - Native

Projects

Digital Transformation Programme (Capgemini Placement)

Sep 2024 – Jun 2025

Supported delivery of a government department's migration from legacy systems to a cloud-based platform.

- Programme budget of **£2.4 million** with 15 team members across 3 workstreams
- Helped track **47 milestones** and flagged 3 critical path risks that were resolved before impacting the delivery date
- The programme was delivered **on time and within budget**, receiving positive feedback from the client's senior responsible officer

University CRM Implementation (Group Project)

Sep 2024 – Jan 2025

Led a team of 8 students to plan and prototype a CRM system for the university's alumni office.

- Created a **project plan with 32 tasks**, Gantt chart, and resource allocation across 8 team members
- Delivered the prototype **2 weeks ahead of schedule** with all 12 user requirements met
- Received the **highest group project mark in the cohort (78%)**

References

Claire Weston

Delivery Manager, Capgemini, claire.weston@capgemini.com, +44 7700 900 493

Extra Curricular Activity

Treasurer – Manchester Entrepreneurship Society

Sep 2023 – Jun 2025

Managed a **£4,500 annual budget** for a society of 200 members. Tracked spending, processed reimbursements, and presented financial reports at monthly committee meetings.

Volunteer – Manchester Digital Skills Programme

Mar 2024 – Sep 2024

Assisted with **6 digital skills workshops** for adults returning to the workforce, helping participants with CV writing, email setup, and basic spreadsheet skills.