

Fatima Hassan

Junior Immigration Adviser

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Profile

Law graduate from the University of Birmingham with a specialism in immigration and asylum law. Completed a **6 month placement** at an immigration advice charity where I supported **40+ casework files** and assisted with **15 asylum interview preparations**. Passed the OISC Level 1 examination. Fluent in Arabic and English with experience supporting clients from diverse backgrounds through complex legal processes.

Experience

Immigration Casework Placement, Refugee and Migrant Centre, Birmingham Jan 2025 – Jun 2025

Supported qualified immigration advisers on asylum, refugee family reunion, and EU Settlement Scheme cases during a 6 month placement.

- Assisted with **40+ casework files** including asylum claims, family reunion applications, and status extension requests
- Prepared **15 clients** for substantive asylum interviews, conducting mock interviews and compiling supporting evidence bundles
- Drafted **10 witness statements** and **8 legal submissions** for review by OISC Level 3 advisers
- Interpreted for **20 Arabic-speaking clients** during advice sessions and telephone consultations

Student Advice Centre Volunteer, University of Birmingham Guild of Students, Birmingham Oct 2023 – Dec 2024

Provided general welfare and academic advice to fellow students on a drop-in basis.

- Advised **60+ students** across 2 academic years on academic appeals, extenuating circumstances, and housing issues
- Completed **20 hours of advice skills training** covering active listening, confidentiality, and boundary management

Education

LLB (Hons) Law in Law, University of Birmingham, Birmingham Sep 2022 – Jul 2025

Graduated with Upper Second Class Honours (2:1, **65% average**). Dissertation on the legal barriers to family reunion for refugees in the UK, graded **72%**.

- Relevant modules: Immigration Law, Human Rights Law, Public Law, EU Law, Legal Skills and Research
- Won the **departmental prize** for highest mark in the Immigration Law module (**78%**)

Skills

Immigration Law (UK), Asylum Casework, Legal Research (Westlaw, LexisNexis), Client Interviewing, Witness Statement Drafting, Evidence Bundle Preparation, OISC Regulations, Arabic Interpreting, Safeguarding Awareness, Case Management Systems, Microsoft Office, Empathy & Cultural Sensitivity

Certifications

OISC Level 1 Immigration Adviser, Office of the Immigration Services Commissioner Jun 2025 – Jun 2025

Enhanced DBS Check (on Update Service), Disclosure and Barring Service Jan 2025 – Jan 2026

Languages

English - Native, Arabic - Fluent (Native speaker)

Projects

Family Reunion Legal Barriers Research (Dissertation) Oct 2024 – Apr 2025

Investigated the legal and practical barriers to refugee family reunion in the UK under Part 11 of the Immigration Rules.

- Analysed **40 tribunal decisions** and conducted **6 interviews** with immigration advisers and refugee support workers
- Identified **3 key policy areas** where reform could improve reunion outcomes for unaccompanied minors
- Submitted a summary to the **Refugee Council** as a contribution to their policy briefing

References

Dr. Helena Wray, Senior Lecturer in Law, University of Birmingham, h.wray@bham.ac.uk, +44 7700 900 293

Extra Curricular Activity

Committee Member - UoB Pro Bono Society Sep 2024 – Jun 2025

Helped run the university's pro bono legal advice initiative for local community members.

- Organised **6 community legal advice clinics** in partnership with local law firms, serving **50+ community members**
- Recruited and trained **15 student volunteers** on confidentiality, client care, and initial assessment procedures