

Graduate Museum Assistant

Theo Adebayo



EXPERIENCE

Summer Museum Assistant, University of Leicester Museum, Leicester *Jun 2025 – Aug 2025*
Worked as a paid summer assistant in the university's museum and special collections department.

- Catalogued and photographed **200+ objects** from the geology collection using the museum's Modes database system
- Assisted with the installation of a temporary exhibition, preparing **35 display mounts** and writing **12 object labels**
- Delivered **15 gallery tours** to school groups and visiting researchers, engaging audiences of up to **30 visitors** per session
- Conducted a **visitor survey** with **120 respondents**, producing a summary report for the museum director

Volunteer Gallery Guide, National Museums Liverpool (World Museum), Liverpool *Oct 2024 – Mar 2025*

Volunteered one day per week as a gallery guide in the World Museum's natural history galleries.

- Engaged with an estimated **600 visitors** over 6 months, answering questions and guiding exploration of the exhibits
- Supported **4 family activity days**, running hands-on sessions for children aged 5 to 12 with groups of **20+ per session**

Customer Assistant, Waterstones, Leicester *Sep 2023 – May 2025*

Part-time role in the High Street branch during university.

- Served an average of **50 customers per shift**, consistently receiving positive feedback for book recommendations
- Organised **3 author signing events** that attracted a combined **180 attendees**

CERTIFICATIONS

Arts Council England Museum Accreditation Awareness, Museums Association *Jun 2025 – Jun 2025*

PROJECTS

Community Voices: Co-curated Exhibition Concept *Jan 2025 – May 2025*

Developed a co-curation concept for a local history exhibition as part of MA dissertation research.

- Ran **3 community workshops** with **28 participants** from the local Somali community in Leicester
- Produced a full exhibition design proposal with **15 object selections**, interpretive panels, and a digital interactive element
- Presented to staff at the **Leicester Museum & Art Gallery**, receiving positive feedback for potential future implementation

EXTRA CURRICULAR ACTIVITY

Committee Member - Leicester University Heritage Society *Sep 2024 – Jun 2025*

Helped organise events for the university's heritage and museum society.

- Arranged **6 museum visits** and **3 guest lectures** from heritage professionals throughout the academic year
- Grew membership from **20 to 45 students** through outreach at postgraduate induction events

PROFILE

Museum Studies graduate from the University of Leicester with hands-on experience in collections care, public engagement, and exhibition support. Completed a **3 month volunteer placement** at National Museums Liverpool and a summer assistantship at a university museum. Delivered gallery tours to over **600 visitors** and assisted with the cataloguing of **200+ objects**. Passionate about making museum collections accessible to diverse audiences.

EDUCATION

MA Museum Studies in Museum Studies

University of Leicester, Leicester

Sep 2024 – Sep 2025

BA (Hons) History in History

Liverpool Hope University, Liverpool

Sep 2021 – Jul 2024

SKILLS

- Collections Cataloguing
- Modes Database
- Object Handling
- Exhibition Installation
- Visitor Engagement
- Gallery Tours
- Label Writing
- Visitor Survey Design
- Photography (Collections)
- Microsoft Office
- Public Speaking
- Attention to Detail

LANGUAGES

- English - Native
- Yoruba - Conversational

REFERENCES

Dr. Viv Golding

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