

Daniel Fletcher

Graduate IT Consultant

Business Information Systems graduate from the University of Westminster with a blend of technical and business skills suited to IT consulting. Completed a **3 month summer internship** at an IT consultancy where I contributed to **2 client projects** covering systems implementation and process improvement. Delivered a university consulting project for a local SME that identified **£15,000 in potential annual savings**. Strong communicator with a talent for translating technical solutions into business value.

SKILLS

Requirements Gathering • Business Process Modelling • Gap Analysis • Power BI • Microsoft Office (Excel, PowerPoint) • SQL • BPMN Diagrams • Stakeholder Management • Presentation Skills • Agile Methodology • PRINCE2 Awareness • Client Communication

LANGUAGES

English - Native • French - Intermediate (B1)

EXPERIENCE

IT Consulting Intern, Capgemini, London

Jun 2025 - Aug 2025

Joined the technology consulting practice for a 12 week summer internship supporting digital transformation projects for public sector clients.

- Contributed to **2 client engagements**, conducting requirements gathering sessions with **15 stakeholders** across both projects
- Created **8 process flow diagrams** and **3 gap analysis documents** that informed the technical solution design
- Built a proof-of-concept Power BI dashboard for a client, visualising **12 KPIs** that was adopted by the project team
- Presented findings at **2 client workshops** attended by senior managers, receiving positive feedback on clarity of recommendations

Sales Associate, Apple (Covent Garden), London

Oct 2023 - May 2025

Part-time role at one of Apple's flagship retail stores during university.

- Achieved a personal average of **£18,000 in monthly sales**, consistently in the top **5 performers** across the store
- Completed **4 Apple product training certifications**, enabling specialist support in the Business team

EDUCATION

BSc (Hons) Business Information Systems in Business Information Systems, University of Westminster, London

Sep 2022 - Jul 2025

Graduated with Upper Second Class Honours (2:1, **65% average**). Dissertation on digital maturity assessment frameworks for SMEs, graded **70%**.

- Relevant modules: IT Project Management, Systems Analysis & Design, Business Process Modelling, Data Analytics, Enterprise Architecture
- Led a **team consulting project** for a local business, identifying £15,000 in annual IT cost savings

CERTIFICATIONS

PRINCE2 Foundation, Axelos / PeopleCert

May 2025 - May 2025

Microsoft Power BI Data Analyst Associate (PL-300), Microsoft

Jul 2025 - Jul 2025

PROJECTS

SME IT Cost Optimisation (University Consulting Project)

Jan 2025 - Apr 2025

Led a team of 4 students on a consulting engagement for a London-based SME with 50 employees.

- Conducted **6 stakeholder interviews** and mapped **8 business processes** to identify inefficiencies
- Recommended migrating from on-premise servers to Microsoft 365, estimating **£15,000 in annual savings**
- Delivered a **40 page report** and **30 minute presentation** to the company's managing director

REFERENCES

Dr. Amina Khan, Senior Lecturer in Information Systems, University of Westminster, a.khan@westminster.ac.uk, +44 7700 900 492

EXTRA CURRICULAR ACTIVITY

Treasurer – Westminster Business & Tech Society

Sep 2024 – Jun 2025

Managed the finances and helped organise events for the university's business and technology society.

- Managed a budget of **£3,500** and organised **8 networking events** with speakers from Accenture, Deloitte, and PwC
- Grew society membership from **40 to 75 students** through LinkedIn promotion and freshers fair campaigns