

CHLOE DEMPSEY

Graduate Film Production Assistant

London, United Kingdom · chloe.dempsey@gmail.com · +44 7413 758 294 · linkedin.com/in/chloedempsey



Film Production graduate from the University of Salford with practical experience across camera, sound, and production coordination on short films, documentaries, and commercial shoots. Worked as a runner on **3 professional productions** including a BBC Three documentary. Coordinated logistics for **12 student productions** as a university production manager. Holds a full UK driving licence and is comfortable with the demands of long shoot days and location work.

EXPERIENCE

Production Runner, Nine Lives Media, Manchester

Jun 2025 – Sep 2025

Worked as a runner on two documentary productions and one commercial shoot for a Manchester-based production company.

- Supported production on **3 shoots** including a BBC Three documentary about young carers in the North West
- Managed daily call sheets, travel logistics, and catering for crews of up to **15 people**
- Drove the production van to **8 locations** across Greater Manchester, ensuring equipment arrived safely and on time
- Operated a boom mic and recorded wild tracks on **4 shoot days** when the sound recordist needed additional support

Front of House Usher, HOME Manchester, Manchester

Oct 2023 – May 2025

Part-time role at Manchester's centre for contemporary theatre, art, and film.

- Welcomed an average of **200 audience members per shift** across cinema and theatre screenings
- Managed the box office on **15 sold-out performances**, handling last-minute ticket issues and accessibility requests

EDUCATION

BA (Hons) Film Production in Film Production, University of Salford, Salford

Sep 2022 – Jul 2025

Graduated with Lower Second Class Honours (2:2, **57% average**). Final year film *Crossings* (drama, 12 minutes) was screened at the Salford Film Festival and graded **65%**.

- Relevant modules: Single Camera Production, Documentary Practice, Production Management, Sound Recording, Editing & Post-Production
- Production managed **12 student films** across years 2 and 3, coordinating budgets, schedules, and crew

SKILLS

Production Coordination, Call Sheet Management, Location Scouting, Camera Assistance (Sony FS7, Canon C300), Boom Operation, Adobe Premiere Pro, DaVinci Resolve, Risk Assessment Writing, Budget Management, Full UK Driving Licence, Teamwork Under Pressure, Problem Solving

CERTIFICATIONS

First Aid at Work (3 Day), St John Ambulance

Apr 2025 – Apr 2028

ScreenSkills Trainee Finder Profile, ScreenSkills

Jun 2025 – Jun 2025

LANGUAGES

English - Native

PROJECTS

Crossings (Short Film, Drama)

Oct 2024 – Apr 2025

Directed and produced a 12 minute drama short about a refugee family's first week in Salford.

- Managed a budget of **£800** and a crew of **9 students** across **5 shoot days**
- Screened at the **Salford Film Festival** and selected for the **Manchester International Short Film Festival**
- Cast **6 actors** through open auditions, including 2 non-professional performers from local community groups

REFERENCES

Paul Hamlett, Producer, Nine Lives Media, paul@ninelivesmedia.co.uk, +44 7700 900 318

EXTRA CURRICULAR ACTIVITY

Volunteer - Salford Community Film Club

Jan 2024 – Jun 2025

Helped run monthly free film screenings at a community centre in Salford.

- Set up projection and sound equipment for **18 screenings** attended by an average of **40 community members**
- Led post-film discussions at **6 screenings**, encouraging engagement from diverse age groups