

Elliot Ashworth

Editorial Assistant

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Profile

English Literature graduate from University College London with editorial internship experience at Faber & Faber. Read and reported on 35 unsolicited manuscripts, proofread 8 page proofs to Oxford style, and managed a submissions inbox receiving 200+ queries per month. Editor of UCL's student literary magazine for 2 years, producing 14 print issues. Strong in proofreading, manuscript assessment, and editorial project coordination.

Experience

Editorial Intern, Faber & Faber, London

Jun 2024 – Aug 2024

12 week internship in the Fiction editorial team, reporting to two senior editors.

- Read and wrote reader's reports on **35 unsolicited manuscripts**, recommending 3 for further editorial consideration
- Proofread **8 page proofs** (novels and short story collections) using BSI proofreading marks and Oxford style
- Managed the general submissions inbox, processing **200+ queries per month** and drafting standard and personalised rejection letters
- Attended **6 editorial acquisition meetings** and prepared reading notes for 4 titles under consideration

Bookseller (Part Time), Waterstones Gower Street, London

Sep 2023 – Jun 2025

Part time bookseller working 16 hours per week alongside studies.

- Handled an average of **80 customer transactions per shift** and provided book recommendations across fiction, non fiction, and poetry
- Created **6 staff pick displays** that collectively sold 140+ copies above normal shelf rate

Education

BA (Hons) in English Literature, University College London, London

Sep 2022 – Jun 2025

First Class Honours. Modules include modern British fiction, poetry and poetics, literary theory, and publishing and book history. Dissertation on unreliable narration in post-war British fiction.

Skills

Proofreading (BSI marks, Oxford style), Manuscript Assessment & Reader's Reports, Copy Editing, Adobe InDesign (basic layout), Microsoft Word (Track Changes, styles), Submissions Management, Metadata Entry (Biblio basics), Social Media (literary content, Instagram), WordPress (blog management), Project Coordination

Certifications

Publishing Training Centre: Proofreading Essentials, Publishing Training Centre

Mar 2024

Society of Young Publishers Member, Society of Young Publishers

Jan 2024

Languages

English (native), Italian (intermediate, B1)

Projects

Editor, Pi Magazine (UCL Student Literary Magazine)

Sep 2023 – Jun 2025

Led a team of 8 section editors to produce UCL's termly print literary magazine.

- Produced **14 print issues** over 2 academic years (poetry, short fiction, essays, and visual art)
- Managed **120+ submissions per issue** through a blind review process
- Grew print run from **300 to 500 copies** and secured £1,800 in sponsorship from Foyles and Waterstones

Dissertation: The Unreliable Narrator in Post-War British Fiction

Oct 2024 – Apr 2025

Analysed unreliable narration techniques in novels by Kazuo Ishiguro, Ian McEwan, and Pat Barker.

- Close reading of **6 primary texts** alongside 30+ critical sources
- Argued that unreliable narration in post-war fiction serves as a mechanism for processing collective trauma rather than individual deception
- Awarded a mark of 75%

References

Hannah Wilkinson, Senior Editor, Fiction, Faber & Faber, h.wilkinson@faber.co.uk, +44 7700 900 281

Dr. James Brooker, Senior Lecturer in English Literature, University College London, j.brooker@ucl.ac.uk, +44 7700 900 495

Extra Curricular Activity

Volunteer Reader, RNIB Talking Books

Jan 2024 – Jun 2025

Recorded audio versions of 4 short story collections for visually impaired readers. Total recording time: approximately 28 hours.