

Natasha Coleman

Oxford, United Kingdom

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Childcare Worker / Nanny

Childcare professional with four years of experience working in nursery settings and as a private nanny in Oxford. Hold a Level 3 Diploma in Childcare and Education and an Ofsted-registered nanny certificate. I've cared for children aged 3 months to 8 years, with particular experience supporting early language development and managing routines for multiple children. First aid trained and DBS checked.

Experience

Private Nanny, Private Family (Summertown, Oxford), Oxford

Jun 2023 – Present

Sole-charge nanny for a family with three children aged 2, 5, and 7.

- Manage the full daily routine for **3 children** including school runs, meals, homework, and bedtime
- Plan **age-appropriate activities** for the 2-year-old aligned with EYFS development goals
- Organised **school holiday activity schedules** for 12 weeks per year including swimming, library visits, and playdates
- Handle light household duties including **children's laundry, meal prep, and tidying play areas**

Nursery Practitioner, Bright Horizons Summertown Day Nursery, Oxford

Sep 2021 – May 2023

Working in the toddler room (ages 1–2) and pre-school room (ages 3–4) at an Ofsted Outstanding nursery.

- Key person for **8 children** in the toddler room — tracked development using Tapestry and completed termly progress reports for parents
- Led **daily circle time, story sessions, and messy play** activities for groups of up to 12 children
- Supported **2 children with speech and language delays** using Makaton signing and referral to the local speech therapy service
- Contributed to the nursery's **Ofsted Outstanding inspection** in March 2022

Nursery Assistant (Apprentice), Jack & Jill Nursery, Oxford

Sep 2020 – Aug 2021

Completed a Level 2 apprenticeship while working in the baby room (ages 3–12 months).

- Cared for **6 babies** alongside 2 qualified practitioners
- Managed bottle feeds, nappy changes, and sleep routines following **individual care plans**
- Completed all apprenticeship coursework and **passed end-point assessment** with a Distinction

Education

Level 3 Diploma in Childcare and Education in Childcare and Education, Abingdon and Witney College, Abingdon

Sep 2021 – Jun 2022

Part-time study alongside nursery work. Modules included child development, safeguarding, and working with families. Completed with a Merit.

Level 2 Apprenticeship in Early Years Practitioner in Early Years, Activate Learning (via Jack & Jill Nursery), Oxford

Sep 2020 – Aug 2021

Work-based apprenticeship. End-point assessment passed with Distinction.

Skills

EYFS Framework Knowledge • Tapestry & Family Observation Software • Behaviour Management (Positive Reinforcement) • Makaton (Level 1) • Nappy Changing & Bottle Feeding • Meal Preparation for Children • School Run & Activity Planning • Safeguarding (Level 2) • Paediatric First Aid • Parent Communication & Daily Reports

Certifications

Paediatric First Aid (12-hour), St John Ambulance

Sep 2024 – Sep 2027

Enhanced DBS Certificate (on Update Service), Disclosure and Barring Service

May 2023

Food Hygiene Level 2, Highfield Qualifications

Nov 2021

Languages

English (native)

Projects

Toddler Language Development Initiative – Bright Horizons

Sep 2022 – Mar 2023

Set up a structured language development programme for the toddler room.

- Introduced **Makaton signing** into daily routines — all 12 toddlers learned 15+ signs within 4 months
- Created a **lending library of 30 story sacks** for parents to use at home
- 2 children previously flagged for speech delays were **discharged from speech therapy** within 6 months

Holiday Activity Programme – Private Nanny Role

Jul 2023 – Aug 2023

Planned and ran a full summer holiday programme for 3 children aged 2, 5, and 7.

- Organised **30+ outings and activities** including Pitt Rivers Museum, swimming at Hinksey Pool, and nature walks in Port Meadow
- Created a **weekly schedule board** — the 5 and 7-year-old tracked their own activities using stickers

References

Caroline Ashworth

Room Leader (Toddler Room), Bright Horizons Summertown, c.ashworth@brighthorizons.com, +44 7700 900 612

Dr. James Whitmore

Parent / Employer, Private Family, j.whitmore@outlook.com, +44 7700 900 788

Extra Curricular Activity

Volunteer – Oxford Toy Library

Jan 2022

Help run the Saturday drop-in session at East Oxford Community Centre. Organise toy rotations and support families with toy selection for children with additional needs. Around 20 families visit per session.

Brownie Leader – 1st Summertown Brownies

Sep 2024

Assistant leader for a pack of 24 Brownies aged 7–10. Plan and run badge activities and help with the annual camp.